

MOTOR VEHICLE EXPENSES

Total kilometers' driven during the calendar year	
Number of kilometers driven for business use (<i>this does not include distance travelled to/from your office or your employer's office – CRA considers this personal</i>)	
If you own a vehicle	
• Original cost of the vehicle (<i>including GST/PST</i>)	\$
• Purchase date of vehicle, if you own it	\$
If vehicle is leased	
• Monthly Leasing Payment (<i>including GST/PST</i>)	\$
• Date lease started and duration of lease in months	\$
Total gas costs for the year	\$
Total cost of repairs and maintenance	\$
Insurance paid	\$
Licensing fee	\$
Parking Costs	\$
Car Loan interest paid in the year, if car is financed (<i>Please provide us with a copy of the loan agreement</i>)	\$
Did you receive a car allowance or reimbursement of expenses? If so, how much? Was any of it included in your taxable income?	\$
Other – CAA, towing etc.	\$